

**The Terrace at Canyon Hills Homeowners Association
Board of Directors Meeting
February 25, 2016**

MEETING NOTICE & AGENDA

NOTICE OF MEETING: The next Board of Directors Meeting for The Terrace at Canyon Hills Homeowners Association will be held on **Thursday, February 25, 2016**. The Executive Session Meeting will be called to order at 6:00 p.m., and the Regular Session Meeting will be called to order at 6:30 p.m. The Meeting will be held at Accell Property Management, Inc., 23046 Avenida De La Carlota, Suite 700, Laguna Hills, California.

Call to Order – 6:00 p.m.

I. Executive Session

A. Approval of Executive Session Meeting Minutes

1. December 17, 2015

B. Member Discipline & Enforcement of Governing Documents

1. Hearing Notices
2. Incidents with Neighbors

C. Payments of Assessments & Delinquent Accounts

1. Fee Waiver Request
2. The Judge Law Firm Correspondence

D. Formation of Contracts

E. Litigation or Consideration of Litigation

F. Legal Opinions & Legal Guidance

II. Homeowner Open Forum – 6:30 p.m.

III. Landscape Committee Report

IV. New Business - Board Actions

A. Approval of Regular Session Minutes

1. December 17, 2015

B. Consent Calendars & Resolutions

C. Maintenance & Service Proposals

1. Insurance Proposals
2. Sea Crest Landscape Maintenance Proposals

D. Administrative & Operating Requests and Actions

1. Board Vacancy/Appointment
2. 2016 Annual Calendar
3. 2016 Reserve Expenditures
4. Communication Worksheet
5. Rules and Regulations Review and Discussion
6. Pressure Regulator Valve Reimbursement
7. Safelists and Plumbing Reimbursement
8. Auto Pay Utility Bills Discussion
9. Small Claims Court for Future Delinquencies Discussion
10. Dog Policy Discussion
11. Strip Parking Spaces for Attached Garages Discussion
12. Concrete Repair Discussion
13. Strip Parking Spaces for Guest Parking Discussion
14. Unsafe/Trip Hazard Discussion
15. Tree Lighting by Lower Pool Discussion
16. Garage Sale Discussion

E. Architectural Matters

1. Architectural Application

F. Financial Action

1. Draft 2016-2017 Budget
2. Bank Transaction Resolution
3. Bank Interest Rate Schedule

V. Review of Association Current Financial Reporting

- A. Financial Report for the Periods Ending December 31, 2015 and January 31, 2016

VI. Adjournment

- A. Next Meeting – March 24, 2016
- B. Motion to Adjourn